Connecting with the Secretariat Webinar

September 8, 2022
1:30 pm – 3:00 pm ET

Welcome!

Thank you for joining us for today’s webinar. The program will begin shortly. You will not hear audio until we begin.

If you have technical questions, please email aamc@commpartners.com.
LCME Myth-Busters!
Each school must establish a formal committee to manage the school’s continuous quality improvement (CQI) process.
We are required to review all elements every year in our CQI process.
We must use a “committee on committees” to nominate faculty members for positions on standing medical school committees.
Schools must have mechanisms for tracking individual pipeline program participants until the participants enter the workforce as evidence of program effectiveness.
Schools are required to collect and track demographic data on their voluntary faculty.
Schools must have affiliation agreements with ambulatory sites, including individual community physicians' offices.
We must have a uniform clinical training agreement signed for every student who visits our school and for each of our students who does a clinical elective at another school.
We must use other types of data besides student feedback on course/clerkship evaluations to assess the learning environment. Also, there needs to be someone else besides the clerkship director who is responsible for and empowered to ensure that there is an appropriate learning environment in each of the settings used for medical student education.
We should not change the curriculum when we have an LCME review coming up.
Double-decker:

a. The number of pre-clerkship “in class” contact hours per week must be limited to 24.

b. There is a limit of 28 hours on pre-clerkship scheduled time, including assigned reading in preparation for class sessions.
For IPE sessions in the pre-clerkship years, it is necessary for MD students to sit in with other health professions students to problem solve (with cases, etc.).
We must keep students from different medical schools separated on required clinical rotations.
An associate dean cannot chair the curriculum committee.
The LCME requires schools to collect yearly attestations/sign-offs from faculty regarding the accuracy for course content (either via review of a syllabus or review of a curriculum inventory/curriculum map spreadsheet produced through a database).
We must ensure that our students work with residents in a required clinical experience in the M3 year rather than, for example, one scheduled early in the M4 year.
Assistant deans cannot have roles in summative assessment of students.
We must ensure that advisors do not do any form of student assessment. If so, what is the reasoning behind this?
All dual programs must be reported in detail as parallel tracks even if the MD curriculum is entirely unchanged in content, objectives, and duration.
If a school’s policy states that all final grades must be submitted within two weeks of the end of a course or clerkship, the LCME will cite a school that does not meet this requirement (even though Element 9.8 specifies that final grades must be available within six weeks of the end of a course or clerkship) because the school is not following its own policy.
Medical schools must offer their own health and disability insurance to students and their dependents.
Schools must keep DCI supporting data tables in their original format and not add/modify column headings.
Submitted Question
Submitted Question

Does the LCME mandate the amount of time our students spend in various things (e.g., pediatrics)?
How to ask questions in Zoom:

Participants can ask questions by hovering their mouse at the bottom of the screen to bring up their toolbar.

Click the Q&A icon and a box will open where you can submit a question.

Participants will not see other participants’ questions. Only speakers will see the questions submitted.
LCME Secretariat Private Consultations at Learn, Serve, Lead 2022: The AAMC Annual Meeting

LCME Private Consultations are available November 12-14, 2022, by appointment. Submit and complete the online form to schedule: [https://www.jotform.com/lcme/lcme-consultation-request](https://www.jotform.com/lcme/lcme-consultation-request)
Next Webinar: Thursday, October 6, 2022

Topic of the Month:

Email lcme@aamc.org with element or topic suggestions.